

Policy statement on provider access

Whitworth Community High School Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact **Laura Grenaghan, Careers Advisor**

Telephone: 01706 343218; **Email:** l.grenaghan@whitworth.lancs.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Careers Fair Employability Champion Scheme PSHE Lessons	National Careers Week Activities Employability Champion Scheme	Employability Champion Scheme PSHE Lessons Friday Lunchtime Drop in

	Autumn Term	Spring Term	Summer Term
	Friday Lunchtime Drop in	PSHE Lessons Friday Lunchtime Drop in	
Year 9	Careers Fair PSHE Lessons Friday Lunchtime Drop in	National Careers Week Activities PSHE Lessons Friday Lunchtime Drop in	PSHE Lessons Friday Lunchtime Drop in
Year 10	Careers Fair Friday Lunchtime Drop in	National Careers Week Activities PSHE Day Friday Lunchtime Drop in	Mock Interviews Friday Lunchtime Drop in
Year 11	Careers Fair Assemblies Friday Lunchtime Drop in	National Careers Week Activities Friday Lunchtime Drop in	Form time career information Friday Lunchtime Drop in

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding (see link below) sets out the school's approach to allowing providers into school as visitors to talk to our students.

[<http://www.whitworth.lancs.sch.uk/userimages/Website/2017%202018%20Academic%20Year/Autumn%20Term/Policies/New%20Safeguarding%20Policy%20Sept%202017%20Customised%20D SLs.pdf>]

Rules on granting and refusing access

As the school aims to raise awareness of a cross section of opportunities and job sectors, and deliver activities to help students understand their own skills, abilities and potential, within limited space and time, it may not always be possible to accommodate every request. Decisions on granting access will be made with regard to these issues.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Library, where there is a dedicated Careers section, which is managed by the Careers Leader. The Library is available to all students at lunch and break times.

Approval and review

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: *[date]*

Signed: *[name]* Chair of Governors

[name] Head teacher